



TENDER NO. KEMSA/EOI 01/2016-2017

EXPRESSION OF INTEREST

**PROVISION OF CONSULTANCY SERVICES FOR THE
DESIGN AND SUPERVISION OF CONSTRUCTION OF
KEMSA MODERN WAREHOUSE & OFFICES**

DATE OF NOTICE: 16th February 2017

CLOSING DATE: 2nd March 2017 at 10.00am Local time

REGISTRATION FORM FOR ONLINE TENDERERS

**Tender No. KEMSA/EOI 1/2016-2017-PROVISION OF
CONSULTANCY SERVICES FOR THE DESIGN AND
SUPERVISION OF CONSTRUCTION OF KEMSA MODERN
WAREHOUSE & OFFICES**

NOTE: Please provide your details below for purposes of communication in case you download this tender document from IFMIS or KEMSA website.

Name of the firm.....

Postal Address:.....

Telephone Contacts:.....

Company email address:.....

Contact Person:.....

Once completed please submit this form to the email below;

procure@kemsaco.ke

EXPRESSION OF INTEREST (EOI) NOTICE

The Government of the Republic of Kenya (GoK) through Kenya Medical Supplies Authority (KEMSA) intends to construct an Office Block and a Modern Warehouse for storage of Medical Commodities. The warehouse should measure approximately 150,000 to 200,000sqft and the office block should be a six storey building approximately 100,000 to 150,000 sq ft.

As part of the construction of office block and modern warehouse, KEMSA invites expression of interest (EOI) from **Consortium of firms** to provide the required consultancy services. The consortium must have a wide range of experience in this particular field whose services must comprise the following:

- (i) Architectural (Lead Consultant)
- (ii) Civil /Structural Engineering
- (iii) Quantity Surveying
- (iv) Electrical/Electronic Engineering
- (v) Mechanical Engineering
- (vi) Landscape Architecture
- (vii) Interior Design
- (viii) Environmental Expertise

Eligible Consortia with relevant experience should express their interest by providing the following from each of the firms forming the Consortium:

1. Company profiles.
 - a) Registration particulars (Registrar of companies/relevant Regulatory Boards)
 - b) CVs and Certificates of technical staff of the firms.
 - c) List of previous works undertaken.
2. Proof of at least five (5) assignments of similar nature and magnitude undertaken by the firms together with their values, references and contact details.
3. Valid Tax Compliance Certificate from Kenya Revenue Authority.

The **Consortium of firms** selected will render services which include all activities, whether explicitly named or not, deemed relevant for the successful completion of the design, preparation of bid documents and supervision of construction of the warehouse and offices.

Interested eligible consortia may obtain further information and inspect detailed submission requirements at the Procurement office situated at:

**Kenya Medical Supplies Authority,
Commercial Street
P.O Box 47715-00100, Nairobi
Tel No: 254 20 3922000/ 0719033000/ 0733606600
Fax No: 254 20 3922400
Email: procure@kemsa.co.ke**

On normal working days on Monday to Friday between 0900hrs and 1600hrs except on Public Holidays or download at the IFMIS Suppliers portal <https://supplier.treasury.go.ke>. or KEMSA website www.kemsa.co.ke. Bidders who download documents are advised to register their bid documents at the Procurement Office or via email at procure@kemsa.co.ke. (Refer to registration form in the tender document)

Completed serialized/paginated expression of interest documents one original and a copy in plain sealed envelopes clearly marked on top with the EOI Number and description and addressed to:

The Chief Executive Officer
Kenya Medical Supplies Authority
Commercial Street
P.O Box 47715-00100
Nairobi

must be deposited in the Tender Box **No. 1** at the Reception on the Ground Floor KEMSA's 13 Commercial Street Office in Nairobi on or before 10.00am **Thursday, 2nd March 2017**. Bulky tenders can be handed over to KEMSA Procurement Director's office for registration and safe keeping till the tender opening date.

EOI documents will be opened promptly in public and in the presence of Bidders' and/ or representatives who choose to attend the opening at KEMSA bids' opening conference Hall.

Tables of Contents

Tables of Contents	5
Section 1: Introduction	6
Section 2: Scope of Assignment	7
Section 3: Specific Mandatory Requirements:.....	8
Section 4: Clarification.....	10

Section 1: Introduction

The Government of the Republic of Kenya (GoK) through Kenya Medical Supplies Authority (KEMSA) intends to construct a Modern Warehouse for storage of Medical Commodities and Office Block. As part of the construction of KEMSA modern warehouse and offices, consultancy services are required including design, preparation of bid documents and supervision of the entire construction.

Kenya Medical Supplies Authority (KEMSA) as set out in KEMSA Act 2013 is an autonomous state corporation under the Ministry of Health with the mandate to;

- a) Procure, warehouse and distribute drugs and medical supplies for prescribed public health programs, the national strategic stock reserve, prescribed essential health packages and national referral hospitals
- b) Establish a network of storage, packaging and distribution facilities for the provision of drugs and medical supplies to health institutions.
- c) Enter into partnership with or establish frameworks with county Governments for purposes of providing services in procurement, warehousing, distribution of drugs and medical supplies.
- d) Collect information and provide regular reports to the national and county governments on the status and cost effectiveness of procurement, the distribution and value of prescribed essential medical supplies delivered to health facilities, stock status and on any other aspects of supply system status and performance which may be required by stakeholders.
- e) Support county governments to establish and maintain appropriate supply chain systems for drugs and medical supplies.

The main role of the warehouse is to receive, store and dispatch medical commodities for and on behalf of the Government of Kenya and various development partners while the offices will serve as the headquarters for KEMSA's entire operations.

The Government of the Republic of Kenya (GoK) through KEMSA now invites expression of interest from **Consortium of firms** to provide the required consultancy services. The **Consortium of firms** selected will render Services which include all activities, whether explicitly named or not, deemed relevant for the successful completion of the design, preparation of bid documents and supervision of construction of the warehouse and offices.

The proposed Modern Warehouse should meet good warehousing practices and good storage practices in line with World Health Organization (WHO) standards.

The warehouse should measure approximately 150,000 to 200,000 sqft and the office block should be a six storey building approximately 100,000 to 150,000 sq ft.

Section 2: Scope of Assignment

The scope of works for the proposed design and supervision of construction of the modern warehouse and offices for KEMSA will include but not limited to:

General

The main activities include but not limited to; carry out investigations, surveys, consultations, estimates, conceptual design, detailed design, construction drawings, carry out Environment Impact Assessment study, preparation of specifications and tender documents, tendering, and selection of contractor, construction supervision reports and production of as-built drawings to meet the specific requirements for all separable parts of the works.

Detailed Scope

The interested consortia should note that the services will be provided in two stages (Pre and Post contract services). However the detailed requirements/activities to be provided in each stage will be highlighted at the proposal stage for the consortia who will have met the Expression of Interest (EOI) requirements.

Section 3: Specific Mandatory Requirements:

No.	Mandatory Requirements	Verification (Yes/No)
1	The Consortium must comprise all the eight listed technical expertise	
2	Valid Tax Compliance Certificate	
3	Signed Agreement between all the firms in the consortium and witnessed by a Commissioner of Oaths.	
4	Proof of registration with the Registrar of Companies	
5	Proof of registration with the relevant professional bodies with the exception of landscape Architect and Interior Designer	
Verdict (Pass/Fail)		

Only firms that meet all the mandatory requirements will be evaluated for technical competency.

Technical Competency of the consortium

No.	Technical Requirements	Weighting	Score
1	Provide a list and C.Vs of technical staff	10 points	
2	Provide a list of projects undertaken	10 points	
3	Proof of qualification of key technical staff	20 points	
4	Provide proof of a list of five completed projects of similar nature	30 points	
5	Provide proof of a list of five completed projects of similar magnitude	30 points	
TOTAL		100 points	
PASSMARK		70 points	

Only firms that attain at least 70 points of the technical score will be invited to participate in Request For Proposal (RFP).

NOTES ON THE CONSULTANTS TEAM'S

The Consulting firm shall provide a team who are registered/ accredited with a body officially recognized in the country of origin of the individual consultant. As a minimum, the team indicated above will comprise professional staff with the following qualifications and competencies:

- i) **Team Leader:** The Team Leader shall be an architect with a recognized university degree in Architecture and having post registration experience of at least 15 years. The Team Leader should be registered/ accredited by an official body.
- ii) **Project Architect:** The Project Architect shall be an architect with a recognized university degree in Architecture and having post registration experience of at least 10 years. The Project Architect should be registered/ accredited by an official body.
- iii) **Civil/Structural Engineer:** The Civil/structural Engineer shall be required to have a recognized university degree in Civil Engineering and having post registration experience of at least 10 years. The Civil/structural Engineer should be registered/ accredited by an official body.
- iv) **Quantity Surveyor:** The Quantity Surveyor shall be required to have a recognized university degree in Building Economics/ Quantity Surveying and having post registration experience of at least 10 years. The Quantity Surveyor should be registered/ accredited by an official body.
- v) **Electrical Engineer:** The Electrical Engineer shall be required to have a recognized university degree in Electrical Engineering and having post registration experience of at least 10 years. The Electrical Engineer should be registered/ accredited by an official body.
- vi) **Mechanical Engineer:** The Mechanical Engineer shall be required to have a recognized university degree in Mechanical Engineering and having post registration experience of at least 10 years. The Mechanical Engineer should be registered/ accredited by an official body.
- vii) **Landscape Architect:** The Landscape Architect shall be required to have a recognized university degree in Landscape Architecture and having proven work experience of at least 5 years.
- viii) **Interior designer:** The Interior design shall be required to have a recognized university degree in design/Interior design and having proven work experience of at least 5 years.
- ix) **Environmental Expert:** The Environmental Expert shall be required to have a recognized university degree, having proven work experience of at least 5 years and licensed by the relevant body.

Note :

Further details will be availed in the RFP documents to be given to the qualified firms/consultants who meet all the criteria above, after the EOI Evaluation.

Section 4: Clarification

Any request for clarification may be sent by email or letter.